

City of Garland

Permit Application for Work in Right-Of-Way and Easements

FOR OFFICE USE ONLY:

Permit Application Number-

Date Approved Application

Company Information

Date of Application _____

Type of Utility (Telephone, Gas, Electric, Cable, or Other: (_____))

Company	Address	Suite No.
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City	State	Zip Code	Phone No.	Fax No.
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Representative _____

Title _____

Mobile No. _____

Pager No. _____

E-Mail Address: _____

Name (Contractor): _____

Contact (Contractor): _____

Mobile Phone (Contractor): _____

Pager (Contractor): _____

Proposed Construction

- Maintenance/Repair of Existing Facility
- New/Relocated Facility
- Emergency Repair
- Subdivision/Abstract

- Street
- Alley
- Other (Easement, etc)

Primary Street	Secondary Street	From	To	Comments	Mapsco Number
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Subdivision/Abstract	Mapsco Number
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Other Description	Mapsco Number
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Proposed Begin Construction Date _____

Proposed End Construction Date _____

Company Representative	Title	Signature	Date
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Plan Submittal Information

Plan Requirements

- Three (3) sets of engineering plans, signed and sealed by an Engineer licensed to practice in the State Of Texas, must be submitted with the permit application.
- Engineering plans shall include the proposed, approximate location and route of all Facilities to be constructed or installed and the applicant's plan for right-of-way construction.
- Engineering plans shall not exceed a scale of one inch (1") equals fifty feet (50') unless otherwise approved by the Director.
- Engineer plans shall include all existing and/or proposed rights-of way and utility easements that applicant plans to use.
- Engineering plans shall include details of the location of all existing City and non-City utilities and facilities in relationship to applicant's proposed route.
- Engineering plans shall include details of what applicant proposes to install, such as pipe size, number of interducts, valves, etc...
- Engineering plans shall include details of any bores, trenches, handholes, manholes, switch gear, transformers, pedestals, etc. (including depth)
- The name, address, and phone numbers of the contractor or subcontractor who will perform the actual construction, including the name and telephone number of an individual with the contractor who will be available at all times during construction. Such information shall be required prior to the commencement of any work.
- Engineering Plans shall include details of removing and replacing asphalt or concrete in streets, driveways, alleys and sidewalks.
- Engineering plans shall contain a complete traffic control plan including proper barricading, traffic detours, work zones, signage, etc.
- Proof that all necessary and applicable State and Federal permits have been obtained for the proposed project and that the User is in compliance with those permits is required. Proof shall be a written statement by the User or copies of permits and letters obtained from the other entities.
- Proof that project complies with the NPDES stormwater permit requirements and other provisions of the Federal Clean Water Act. Engineering plans shall include a complete Stormwater Pollution Prevention Plan where applicable.

Engineering Firm Information

Engineering Firm		Address		Suite No.
City	State	Zip Code	Phone No.	Fax No.
Engineer _____			Mobile No. _____	
Title _____			Pager No. _____	
E-Mail Address _____				